



Job Title:	Deputy Chief - Operations	FLSA	Non-exempt
Salary:	\$40.00/hr	Position Type	40hr Work Week
HR Contact	Michelle Kauten	Date Posted	3-1-23
		Posting Expires	3-31-23
Applications Accepted By:			
Fax or Email: 573-365-3758 or mkauten@lofpd.com Subject Line: Resume and Cover Letter Attention: Michelle Kauten		Mail: Lake Ozark Fire Protection District 1767 Bagnell Dam Blvd Lake Ozark, MO 65049 Attn: Michelle Kauten	

The Deputy Chief- Operations provides general supervision to all employees within the District. This will be accomplished by ensuring the readiness of personnel to perform incident responses. This position will ensure that personnel issues are addressed appropriately and in a timely fashion. Some of the responsibilities include Acting Chief in the absence of the Fire Chief, serving on the Health and Safety Committee, and strategic planning for the District as part of the Command Staff.

Job Functions

- Assists with creating a budget for the department.
- Investigate personnel issues, recommend and/or review and approve the performance and disciplinary decisions of all subordinate personnel in accordance with the CBA and Policy Manual.
- Oversees the District's Work Comp claims by reviewing reports submitted on accidents, injuries, fire ground incidents and complaints to ensure adherence to District policies and procedures as well as performance standards and recommends to the Fire Chief any remediation necessary.
- Establish and maintain effective working relationships with District management, consultants, contractors, vendors, employees, other agencies, departments, and the public.

Qualified candidates will possess the following minimum requirements upon application:

- Seven years continuous paid service in a fire or EMS service
- MO Fire I & II, HazMat Ops,
- Current State of Missouri EMT or Paramedic License
- Current State of Missouri driver license
- NIMS 700
- NIMS 800

Qualified candidates will have one year after start date to obtain the following:

- Gain residency within 30 air miles of the district headquarters.

A complete benefits package is offered including the following:

- Medical and Dental plan
- Life Insurance
- Defined benefit retirement package
- Short and Long-term disability
- Paid holidays, vacation, sick, and opportunities to earn comp time

To Apply:

Any applicant wishing to apply for this position must submit a cover letter and resume to the district office no later than March 31, 2023 at 16:00.

All employees meeting the job requirements for the current posting, including any and all officers of the Lake Ozark Fire Protection District, may apply and will be held to the same testing process.

Tentative Hiring Timeline:

Interview One will be April 10 & 11, 2023 at Lake Ozark Fire St. 1

Interview Two will be April 13 & 14, 2023 at Lake Ozark Fire St. 1

Notification for candidates will be given April 19, 2023

First Day in Office May 26, 2023