

PLACE STAMP HERE

Whether you are a volunteer or career firefighter, a certificate in fire administration can help you build the skills necessary for leading your department into the future.

Developed from the Fire and Emergency Services Higher Education program of the National Fire Academy, this certificate or minor will take your work experience and public safety training to a new level of leadership and management to help you advance your department and your career.

Missouri State University— Political Science

901 S. National Ave Springfield, MO 65897

# Online Certificate in Fire Administration



This completely online program is a collection of courses intended to provide you the educational basis to transition your career from pulling lines or ceilings to a managerial position.

This certificate will build on your work experience and training to advance your career.





### **Purpose**

Increase your knowledge and skills as a fire service manager, leader, and administrator with a MSU Certificate in Fire Administration. This **online program** allows you to complete your course work without coming to campus. With this four undergraduate certificate program you will learn the important concepts and skills required to successfully perform administrative and managerial roles in emergency service organizations.

The program consists of three required courses and one elective course. All of the courses are at the undergraduate level and may be applied to the minor in Fire Administration.

This program was developed in conjunction with the US Fire Administration's Fire and Emergency Services Higher Education project.

#### Prerequisite experience

This program is not intended for novice firefighters. It presumes that the students will have sufficient experience as a senior firefighter or junior company officer equivalent to at least 3 years of experience in a career or busy fire service agency.

#### **Required Courses**

## PLS 360: Fire and Emergency Services Administration

The course demonstrates the importance of the skills needed to manage and lead a fire and emergency services department through the challenges and changes of the 21st century: Persuasion and influence, budgeting, challenges and using specific management tools for analyzing and solving problems.

# PLS 361: Community Risk Reduction for the Fire and Emergency Services

The course provides a theoretical framework for the understanding the components of community risk reduction, and a methodology for the development of a comprehensive community risk reduction plan.

## PLS 362: Political and Legal Foundations for Fire Protection

The course examines the legal aspects of the fire service and the political and social impacts of legal issues. This course includes the legal and political issues involving employment and personnel matters, administrative and legislative and political processes with regard to the fire service.



#### **Elective Courses**

## PLS 363: Personnel Management for the Fire Service

Examines relationships and issues in personnel administration and human resource development within the context of fire-related organizations.

# PLS364: Fire Prevention Organization and Management

This course examines the factors that shape fire risk and the tools for fire prevention, including risk reduction education.

#### PLS 365: Applications of Fire Research

This course examines the basic principles of research and methodology for analyzing current fire-related research. It provides a framework for conducting and evaluating independent research. Students will examine fire service applied research and new trends in fire-related research.

All courses may be applied to the minor in Fire Administration

For costs and tuition check http://www.missouristate.edu/registrar/costs.htm

#### Contact

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