

**MISSOURI ASSOCIATION
OF FIRE CHIEFS
STRATEGIC PLAN
2004-2005**

The purpose of this document is to ensure and promote the future plans of the Missouri Association of Fire Chiefs, thus providing for the strength and continuity of future officers and boards.

This plan shall be revised biannually in even numbered years, with review and reports provided in odd numbered years, or more often if needed.

MISSION STATEMENT

The Missouri Fire Chiefs of the International Association of Fire Chiefs (IAFC) is committed to communicating with, supporting of, and development of its members, through education, leadership, health and safety, and networking opportunities.

VISION STATEMENT

It is this Organization's Vision to provide a framework of Communications and Educational Support of the Local Fire Chiefs across the State of Missouri. This will further enhance the Management and Leadership capabilities of the Fire Chief, while accomplishing Local, Regional, State and National goals associated with providing non-emergency and emergency services.

SECTION I-MEMBERSHIP

The attracting of new members and keeping our existing members, is at the heart of our organization.

I.1 Organizational Handbook

- I.1.1** The organization has an effective handbook for its members. It is in need of updating.

Champions: Andy Nimmo
Due Date: 01-01-05

- I.1.2** Once completed, the handbook will be placed on the organizational website.

Champion: Greg Pottberg
Due Date: 2-1-05

I.2 New methods of contact for members

I.2.1 E-Mail addresses

Champions: John VanGorkom
Due Date: On Going

I.2.2 Review magazine

Champion:
Due Date: 8-1-05

SECTION II-COMMUNICATION

In order to be successful, an organization must communicate effectively with its members. MAFC has need of a variety of communication tools and insure they are successful.

II.1 Development of new tools

II.1.1 Develop an effective web page for use by the organization and its members.

Champion: Greg Pottberg
Due Date: 6-1-04

II.1.2 Develop method to contact non members from the 900+ fire departments in Missouri, possibly using regional organizations as a starting point.

Champions: Andy Nimmo & Jim Sebree
Due Date: On Going

II.2 Develop communication link with other organizations that impact fire departments.

II.2.1 Missouri Municipal League

Champions: Chuck Thacker & Bill Stewart
Due Date: 9-1-05

II.2.2 Other fire service organizations

Champions: Ken Hoover & Gary Wilson
Due Date: On Going

II.2.3 Legislature

Champion: Jimmy Sebree/Andy Nimmo

Due Date: 6-1-04

SECTION III-POLICIES

In order to insure functional ideas and programs are continually carried on by the organization, it is important to develop a set of policies to utilize those programs and ideas effectively.

III.1 Develop a policy manual

III.1.1 Develop policy for executive director

Champion: Bill Stewart

Due Date: 1-31-04

III.1.2 Develop outline for policy manual

Champion: Rich Lehmann

Due Date: 2-29-04

III.2 Insure manual dissemination

Champion: John VanGorkom

Due Date: On Completion of Manual

SECTION IV-PROGRAMS

It is critical that the MAFC have programs of importance for its members. It must also insure that these programs are offered so that its members can attend sessions.

IV.1 Programs to be offered

IV.1.1 Grant writing

Champions: Ken Hoover

Due Date: 4-15-05

IV.1.2 Law and the Fire Service

Champion: Greg Pottberg

Due Date: 6-30-04

1V.1.3 Being a Fire Chief

Champion:

Due Date:

1V.1.4 Planning as a department

Champion:

Due Date:

IV.2 Develop contact with MO Fire & Rescue and the MO Fire Marshal's Office for classes to be offered.

IV.2.1 MO Fire & Rescue Training contact

Champion: Greg Pottberg

Due Date: 2-29-04

IV.2.2 MO Fire Marshal contact

Champion: Bill Stewart

Due Date: 6-30-04

IV.3 Develop vehicle for programs

IV.3.1 Provide classes in each MAFC region

Champion: Regional Directors

Due Date: On Going

IV.3.2 Provide one day program at annual conference that will attract volunteer chiefs

Champion: John VanGorkom

Due Date: 9-1-04